

**SPRINGFIELD CATHOLIC SCHOOLS
SPRINGFIELD, MISSOURI**

SCHOOL BOARD MEETING MINUTES

Thursday, October 12th, 2023

Springfield Catholic High School 7:00 PM

Present: Larry O'Reilly, Jane Fairchild, Boyd Crockett, Sr. Cecilia Ann, Paige Duda, JoAnne Bailes, Fr. Patrick Nwokoye Ashley Harris, Margaret Calliotte, Cheryl Bond, Becky Conroy, Ryan O'Reilly, Fr. Lewis Hejna, Michelle Auzias de Turenne

Absent: Kent Lammers, Msgr. Reidy, Fr. Kiefer, Mike Johnson, Jeanne Skahan

Guests: Kelsey McLemore

OPENING PRAYER 7:06 PM Fr. Lewis Hejna opened the meeting with a prayer.

REVIEW OF CONSENT ITEMS

The September minutes and October Consent Agenda items were reviewed prior to the meeting. A motion to approve the consent items and minutes was made by Jane Fairchild and seconded by Ryan O'Reilly. The motion was approved.

GUEST Kelsey McLemore came to speak about Irish Eats. Kelsey mentioned that our lunch trays are up about 1, 698. ala carte is down a little, they are still figuring out what the kids like. Kelsey mentioned our free and reduced lunch is at 63. 37 qualified for free and 26 are reduced. Kelsey also mentioned that her staff at each of the schools is amazing and they are working hard. Lastly, she mentioned that Immaculate Conception is going very well. Immaculate Conception is the busiest she has ever seen, and kids are starting to eat more school bought lunches and ala carte.

REPORTS

Financial Statements: Margaret presented the September financial statements. A motion to approve the financials was made by Fr. Lewis Hejna and seconded by Ryan O'Reilly. Margaret presented the updated revised budget later in the meeting.

Director of Schools: Sr. Cecilia Ann mentioned the three grade schools received money from the DESE Grant. SEAS - \$41,900; SA-\$50,000; and IC - \$61,000. The DESE Grant does allow for reimbursements. All four schools registered for the EANS IIA. Application for this grant is open Oct. 16 –Nov. 16. This grant works only on a procurement basis. She also mentioned we will continue to work on securing our funds for the Federal Grants. Not all our requests were granted, and they will not provide any reimbursements. We were approved for:

1) Contracted SPOs; 2) Software for alert systems; 3) Hand-held radios; 4) Management and carrying out of grant. We submitted a revision to take out the radios and include the security window film. There are LOTS of hoops to this grant and it will be a very time-consuming process.

Sr. Cecilia Ann, Patty Straus, Rachelle Parker and Katie Davis have a podcast on Theology of the Body. They have started pushing out a few podcasts. Sr. Cecilia Ann also talked about the incident at Immaculate Conception last week. A man came onto the IC campus to complain about the traffic flow on Primrose Ave. He was very angry and yelled at two teachers who tried to help him and tried to get him to leave or wait until after carline to discuss the matter further. SPO – Jerrod was made aware of the issue and he approached the man and the altercation continued. Jerrod did restrain the man. At some point it became apparent that the man was carrying a hand gun. The SPD was called and they arrested the man. Overall, our teachers, Admin, and SPO did well. We will continue to review our procedures and will improve them. We are updating a flip chart to be placed in each classroom that lists immediate procedures for situations involving fire, tornado, suicide, active shooters, intruders, etc. Lastly, Sr. Cecilia Ann mentioned that the Home and Schools will now run Teachers Purse through payroll vs each school writing checks.

Director of Development: Becky Conroy talked about the Annual Fund. She mentioned The Annual Fund was officially launched at today's Development Board meeting! The system-wide appeal mailer will hit mailboxes this month. As a reminder, 75% of funds go to the operations budget with 25% going to the general endowment. The messaging focus for this year's campaign is 'Catholic Education for All'. This is seen by supporting the 27% of our families who receive tuition assistance via Tier Tuition and the difference between the cost of educating our students vs the tuition collected. This campaign kicks off today and will run through March with monthly efforts. Also, Development Board members will be speaking at all Masses at IC, SEAS, St. Agnes, and Holy Trinity on Nov 11th-12th as a part of the Annual Fund Parish Appeal. Becky talked about the alumni association. She mentioned they hosted a great night celebrating Springfield Catholic Schools at the All School Reunion on September 16th. We welcomed alumni from as far back as 1947 and as far away as Montana. The next Alumni Association event is Alumni Night at tomorrow night's football game. Alumni who pre-register by noon tomorrow will get in for free. With this being the Alumni game, homecoming, and youth football night, it's sure to be a great Friday night. Emerald Evening will kick off on October 18th with its committee meeting. This year marks the 30th year. Becky also talked about CBNO. There is an event on October 18th at AR Workshop. The topic will be "Leadership Through Community Involvement". There will be complimentary drinks, appetizers, and a creative project.

OLD BUSINESS: Margaret presented the 2023-2024 revised operating budget. The following changes occurred to the 2023-2023 Final Budget dated April 13, 2023.

Revenues

- The tuition revenue (P-12) decreased by \$67,612. The Preschool enrollment went down by 29 students (50 to 29), the PreK enrollment went up by 3 students (75 to 78), the Elementary enrollment went down by 3 students (611 to 608), the Middle school went down by 13 students (305 to 292) and the High School enrollment went down by 1 student (379 to 378). (See attached tuition sheet with tier placement)
- The Development Revenues increased by \$15,364.
- Interest income increased by \$44,000.
- Increase of Revenue by \$48,752 from the transfer from COG for SCHS security and tennis courts
- Increase of Revenue by \$32,000 from the transfer from the Tech Fund for laptops and freshman chrome books
- Increase of Revenue by \$33,408 from the 2023 Security Grant

TOTAL INCREASE IN REVENUE FROM FINAL BUDGET-\$105,912

Expenses

- Total payroll expenses increased by \$166,657. (Adding security and interventionists)
- The Total Benefits and Payroll Taxes increased by \$24,248.
 - A) Taxes, Worker Comp, Pension increased by \$10,558.
 - B) Health Insurance decreased by \$16,728.
 - C) Teacher tuition increased by \$30,418.
- All Academic Budgets increased by \$58,702.
 - A) IC decreased by \$9,800. (Due to the reading/language adoption split)
 - B) SA increased by \$12,000. (Due to the reading/language adoption split and additions)
 - C) SEAS increased by \$14,802. (Due to the reading/language adoption split and additions)
 - D) SCHS increased by \$41,700 (due to adding the laptops and chrome books)

SCHS Plant increased by \$19,000. (Tennis courts)

TOTAL INCREASE IN EXPENSES FROM FINAL BUDGET -- \$268,607

EXCESS REVENUE OVER EXPENSES (\$162,695) Reserve for Future Operating \$162,695

NET EXCESS REVENUE OVER EXPENSES - \$0.00

Margaret mentioned that we currently have \$98K in the security reserve, \$894K in maintenance reserve and \$1.6 million in future operating reserve.

A motion to approve the revised budget was made by Fr. Patrick Nwokoye and seconded by Boyd Crockett.

NEW BUSINESS:

A. Policies First Reading

- 1.33 Tobacco, Nicotine Products, Alcohol, Illegal Drugs or Unauthorized Prescription Medication, and Edible or Gummy Cannabis
- 1.34 Over the Counter Medications and Prescription Medication
- 1.35 Possession of Weapons
- 1.45 Student Immunization

CLOSING PRAYER Fr. Patrick Nwokoye closed the meeting with a prayer.
The meeting ended at 7:58 p.m.